

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, March 22, 2005

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 22, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Ted Eggebraaten, Todd Struwe, Gary Heldt, Vicki Buseth, Joyce Dragseth, Martin Stanwick, and Jill Fier.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the March 22, 2005 Commission Meeting, and the minutes from the March 15, 2005 Commission Meeting. Welfare Matters: Case # 05-025 for hospital was denied; Case # 04-150 for hospital was denied; Case # 05-020 for hospital was denied; Case # 05-041 for hospital was denied; Case # 05-039 for utilities was approved; Case # 05-044 for utilities was denied. Travel/Education: Stephanie Vogel to go to Pierre, SD on March 20-21, 2005 to attend the SDRS Authorized Agent Training; to go to Milwaukee, WI on June 4-9, 2005 to attend the PRIMA Annual Conference.

ROUTINE BUSINESS

Motion by Santema, seconded by Klavetter, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. Ace Hardware, keys \$13.41; AT&T, telephone \$132.83; Auto Body Specialists, parts \$3.96; Avera Health Plans, cobra insurance \$463.88; B&B Concrete, execution \$323.12; Banner Associates, engineering fees \$431.55; Boyer Ford Truck, parts \$142.38; Bkgs Area CRP CTC, CPR instruction \$80.00; Bkgs City, utilities \$1,841.03; Bkgs Co Treasurer, delinq taxes \$2,081.39; Bkgs Register, publications \$1,398.23; Bkgs Public School, reimbursement \$26,325.43; Buhl's Cleaners, rugs/rental \$61.80; C&R Supply, sprayers \$761.60; Career Learning Center, cleaning \$195.00; Central Business, furniture/supplies/maintenance \$5,366.28; Chemco, janitorial supplies \$200.91; City Glass & Glazing, door repair \$308.00; Cook's Recycling, commercial service \$393.45; Credit Bureau of Sioux Falls, skip tracing \$12.00; Den-Wil, rent/upkeep \$1,072.33; Deubrook Library, yrly payment \$2,750.00; Dive Rescue International, dry suit \$3,143.75; EcoWater Systems, softener salt \$26.60; Ted Eggebraaten, meals/postage \$19.32; Elite Business Systems, maintenance \$63.60; LG Everist, sand \$1,217.23; Farmer's Coop, LP gas \$8.50; Fergen's, shirts \$103.50; First Bank & Trust, lost titles \$30.00; First Bank of White, executions \$365.74; First District Assoc, qrtrly payment \$6,519.00; Robert Fite, CAA \$2,085.00; Foerster Wholesale, supplies \$302.85; G&K Laundry, laundry service \$185.85; Gall's, belt keepers \$54.96; James Hagedorn, meals \$161.00; Harold's Printing, envelopes \$62.50; Harold's Photo, frames \$29.90; Patricia Hartsel, transcripts \$20.40; Heiman Fire Equipment, lift bags \$1,890.35; Gary Heldt, mileage \$24.35; Heritage Condo Apts, rent

\$260.00; Hillyard Inc, supplies \$794.64; Justina Hilmoe, meals/motel \$83.28; Tim Hogan, CAA \$1,597.01; Huron Culvert & Tank, culverts/bands \$11,308.30; Hy-Vee, inmate meals/food/meeting supplies \$9,404.18; Hy-Vee Pharmacy, medicine \$647.07; Index Stationers, office supplies \$95.46; Innovative Signs, plaques \$828.00; Insty-Prints, binding/lamination \$25.71; Integrated Business Solutions, technology service \$3,573.96; Inter-Lakes Community Action, support worker \$629.00; Jack's Uniforms & Equipment, goggles/pouches \$721.89; Janitor's Closet, supplies \$155.67; Jerome Johnson, transcripts \$1,319.00; Kenner Plumbing, clean drain \$45.90; Kings Inn, rooms \$84.00; Knapp Electric, parts/labor \$80.82; L&L Parts, parts \$135.67; LexisNexis Matthew Bender, internet program/citation supplement \$720.15; Linweld, parts \$76.57; Locators & Supplies, coveralls \$260.66; Lyle's Signs, signs \$357.12; ME McCann, CAA \$523.08; M&T Inc, lift bags/supplies \$1,743.75; MAS Media, domain name/server space \$290.00; Mastercard, rooms \$333.00; Medical X-Ray Center, medical \$63.00; Medtronic EM Response System, batteries \$507.23; Mills & Miller, de-icing salt \$1,893.47; Mills Prop Mgmt, janitorial \$173.94; Minnehaha Co Juvenile, foster care \$1,800.00; Minnehaha Co Treasurer, renewals \$73.19; NWPS, utilities \$4,761.24; Office Systems, maintenance/supplies \$637.35; Pennington Co Jail, transport \$71.55; Prairie Graphics, visors/uniforms \$270.00; PRIMA, membership \$310.00; Quill, paper \$23.84; Qwest, database \$300.21; RFD News, publications \$908.59; Radio Shack, supplies \$402.59; Ramsdell's Fertilizer, LP gas \$150.00; Recovery Resources, execution \$472.42; Reserve Account, postage \$6,000.00; Dept of Rev, admin fees \$541.90; Rick Ribstein, CAA \$440.40; Running's Big R, paint \$17.94; Sam's Club, coffee \$43.59; Deanna Santema, airline ticket \$765.00; SD Co Weed Supervisor, membership \$50.00; SD Dept of Revenue, tax lien \$465.87; SD Federal Property Agency, supplies \$395.15; SDSU 4-H Foundation, 4-H bears \$50.00; Service Electric, parts/labor \$245.74; Shephardson's Hardware Hank, supplies \$148.58; Sioux Falls Two Way Radio, repair \$380.00; Sioux Valley Wireless, utilities \$35.95; Software Services, computer assistance \$3,331.25; Staff Search, temp help \$487.11; Streicher's, scopes/swat bags/binoculars \$3,254.53; Sturdevant's Auto, parts \$69.85; Swiftel Center, upkeep \$2,500.00; Thrifty White, medicine \$21.20; UBC, lumber \$17.85; UltraMax, ammunition \$114.00; Jeff VanGerpen, meal/transport \$86.50; Verizon, telephone \$243.51; Barry Vlasman, CAA \$113.22; Wagner Real Estate, inspection fees \$200.00; Wal-Mart, office supplies/microwave \$421.14; Washington State 4-H Foundation, video \$20.00; West Group, law books \$914.80; City of White, utilities \$65.44; Bradley Woldt, CAA \$1,920.00; Young Door Service, labor \$72.00; Juror/Witness Fees: Ben Barns \$57.12; Kelly Blum \$40.00; Terri Feldhus \$23.84; James Kocer \$20.00; Jason Oliver \$20.00; Amber Palm \$57.12; Nina Pratt \$20.00; Leona Pray \$75.84; Stan Sabie \$37.92; Anna Schellhaas \$150.56; Jessica Varga \$37.12; Joelle Varga \$20.00; Randy Wharton \$20.00.

Emergency Management Director, Todd Struwe met with the board to discuss personnel matters and upcoming programs.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss personnel matters.

REGULAR BUSINESS

Highway Superintendent, Ted Eggebraaten met with the board to discuss Highway matters and updated the board on the purchase of a box, plow, and sander.

Motion by Negstad, seconded by Klavetter, to approve and award the contract to the low bidder Nolz Dragline and Construction, Inc., Sioux Falls, SD with the proposal of \$228,191.09 for Item 14 from the March 10, 2005 Bid Letting for Brookings County Structure & Approach Grading for BRO 8006(37) & BRO 8006(39) PCN 5735 & 6326. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Klavetter, seconded by Negstad, to approve and authorize Chairperson Falken to sign Resolution # 05-13. A Resolution to Delete a Bridge from NBIS. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Resolution #05-13

A RESOLUTION TO DELETE BRIDGE FROM NBIS

The Brookings County Board of Commissioners is in agreement with SDDOT that the following structure(s) should be deleted from the National Bridge Inventory System (NBIS) for the following reason(s):

STRUCTURE ID, LOCATION and REASON FOR DELETION:

06-210-148

4.0 miles East and 1.2 miles North of Brookings, SD

Structure removed and will be replaced with a low water crossing that does not meet NBIS criteria.

The Commission is aware of the following stipulations once a structure is deleted from the NBIS Inventory:

1. Federal Bridge funds will not be available for structure replacement or rehabilitation and
2. The structure will only be added to the Inventory following replacement, using County Funds.

Upon receipt of this resolution, the above structure(s) will be deleted from inventory.

Vote of Commissioners: Yes - 5 No - 0

Dated at Brookings, SD, this 22nd day of March, 2005.

Dennis Falken
Chairman

ATTEST:

Janet K. Willmott
County Auditor

Emergency Management Director, Todd Struwe met with the board to discuss Emergency Management matters.

Motion by Larson, seconded by Santema, to approve and authorize Chairperson Falken to sign Resolution # 05-14. A Resolution Designating the National Incident Management Systems (NIMS) as the basis for all Incident Management in Brookings County. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

RESOLUTION #05-14

DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE BASIS FOR ALL INCIDENT MANAGEMENT IN BROOKINGS COUNTY.

WHEREAS, the President in Homeland Security Presidential Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity;

WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS;

WHEREAS, it is necessary and desirable that all Federal, State, local and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the County's and State's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes.

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the County and State, including fire service certification programs and current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System;

WHEREAS, adoption and implementation of the National Incident Management System is a condition of receiving Federal preparedness assistance; and

WHEREAS, Brookings County is committed to NIMS implementation and the strengthening of local government to prevent, prepare for, respond to, and recover from emergencies and disasters.

THEREFORE, BE IT RESOLVED that the Brookings County Commission does hereby establish the National Incident Management System (NIMS) and NIMS ICS as the County standard for incident management.

Dated this 22nd day of March, 2005.

SIGNED: _____
Chairperson, Brookings County Commission

ATTEST: _____
Auditor, Brookings County

Motion by Klavetter, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Signature Page of the 2005 Emergency Management State and Local Agreement Addendum. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Santema, to approve and authorize Chairperson Falken to sign Abatement Application # 05-05 from Malinda J. Bessler, abatement in the amount of \$764.92; on the property described as Lot 9, Block 2 of Bebensee Addition in Elkton City. Parcel # 34025-00200-00900. Reason: The property should have the Elderly Freeze Tax Reduction. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Treasurer, Vicki Buseth met with the board to distribute Delinquent Tax Payment Agreements. Motion by Negstad, seconded by Santema, to approve and authorize Chairperson Falken to sign the Delinquent Tax Payment Agreements between David or Joanne Pankonin and Brookings County. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes

Sheriff, Martin Stanwick met with the board to discuss Steve Groon's Retirement Party, Security Buttons in the 1921 Building, a meeting with the Judges, and construction of the Parking Lot.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss the Appointment of SDRS Authorized Agent, Personnel Matters, the GIS Student Position, the NACo Prescription Drug Update, GIS Map Fees, Software Services Bill, the Domestic Abuse Shelter Luncheon, ICAP and NACo Information, County Government Week, and Correspondence. Be it noted, Chairperson Falken signed the SDRS Appointment of Authorized Agent form appointing Stephanie Vogel as the SDRS Authorized Agent for Brookings County. Be it noted, the Board approved the following Personnel Action Notice: Promotion: Laura Kinslow from PT Correctional Officer to FT Correctional Officer. New Hires: Collin Swartos and Al Falken as Seasonal Weed Control Specialists. Resignation: Deputy Director of Emergency Management, Teresa Anderson.

Motion by Klavetter, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy for the Deputy Director position in the Emergency Management Department. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson reported on the SDSU Growth Partnership Research Park Meeting and inquired about HIPPA Requirements.

Commissioner Negstad reported on concerns from a property owner.

Commissioner Santema reported on the RSVP Meeting and the Community Coalition Meeting.

Commissioner Klavetter reported on the BEDC Meeting.

EXECUTIVE SESSION

Motion by Santema, seconded by Negstad, to go into Executive Session at 9:45am. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 10:45am. Reason - Personnel, Legal, and Contractual Matters. No action at this time.

ADJOURNMENT

Chairperson Falken declared the meeting adjourned until 8:30am Tuesday, March 29, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office